



School District of Pickens County

Building success beyond the classroom

UPDATE YOUR STUDENT'S INFORMATION ONLINE

This year, parents have the opportunity to update their students' information online through the **School District of Pickens County Back-to-School Gateway**. This online system replaces the pre-printed pink and blue forms which parents were required to update and return to the school each year.

To enter your student's information, go to <https://update.pickens.k12.sc.us> and enter the student number printed on this form and a password. Your password will be your student's date of birth in the following format: mm/dd/yyyy (example: 05/26/2006).

Once you are logged in, click "Edit" to begin the update process. Follow the prompts to enter your student's information. You will notice that some fields such as the student's name, date of birth, gender, and guardianship will be locked down and can only be changed by contacting the school in person. However, you can update your address and contact information. A change of address will require presenting proof of residence to your school before the change is accepted. You will also be asked to enter current medical, transportation, and other information about your student. Additionally, you will be prompted to sign off on several required policies and agreements.

You will also notice an option to opt-out of receiving printed interim progress reports. We encourage parents to take this option, and to make use of Schoology, the online system for checking grades and assignments. Opting out of printed interim progress reports helps school save funds that could be used for increased educational opportunities.

Please remember that if you have multiple students in the district, you will need to complete this process for each child. **This information must be entered by September 15.**